



香港浸會大學  
HONG KONG BAPTIST UNIVERSITY

Academic Registry  
Kowloon Tong, Hong Kong  
Application for Enrollment  
Study Abroad / Exchange Students

Office use  
Application Number

**Part A: Personal Particulars**

Name (as shown in passport, type or use capital letters)

Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Chinese Name (if applicable) \_\_\_\_\_

Date of Birth (ddmmyy) \_\_\_\_\_ Sex \_\_\_\_\_ Nationality \_\_\_\_\_

Passport Number \_\_\_\_\_ Expiry Date \_\_\_\_\_

Hong Kong or China ID Number (if applicable) \_\_\_\_\_ Phone Number (including country code) \_\_\_\_\_

E-mail \_\_\_\_\_

Photograph  
(Please do not  
staple)

Correspondence Address (Do not use P.O. box address. Please provide address and postcode in **Chinese** if applicable.)

Permanent Address (Do not use P.O. box address. Please provide address and postcode in **Chinese** if applicable.)

**Part B: Home Institution**

Home Institution	Major / Specialization	Year of Admission	Expected Year of Graduation

**Period of Exchange Study / Study Abroad at HKBU**

- |   |  |
|---|--|
| <input type="checkbox"/> 1 <sup>st</sup> (Fall) Semester (Sept~Dec)                             | <input type="checkbox"/> 2 <sup>nd</sup> (Spring) Semester (Jan~May)                           |
| <input type="checkbox"/> 1 <sup>st</sup> (Fall) & 2 <sup>nd</sup> (Spring) Semesters (Sept~May) | <input type="checkbox"/> 2 <sup>nd</sup> (Spring) & 1 <sup>st</sup> (Fall) Semesters (Jan~Dec) |

**Part C: Emergency Contact Information**

Name \_\_\_\_\_ Chinese Name (if applicable) \_\_\_\_\_

Relationship \_\_\_\_\_ E-mail \_\_\_\_\_

Home Phone Number (including country code) \_\_\_\_\_ Contact Phone Number (including country code) \_\_\_\_\_

Address (in Chinese if applicable) \_\_\_\_\_

\_\_\_\_\_

**Part D: Proposed Study Plan at HKBU**

List 6-8 courses in priority order for the first semester of your study at HKBU, either Semester 1 (Fall) or Semester 2 (Spring). Should your study at HKBU is of two semesters, we will invite you for course selection for the latter semester after your arrival.

Owing to various constraints, you may not be enrolled in the courses you indicate below. You will receive notification via emails to confirm your final course enrollment at a later stage. You may also revise your study plan within the course add/drop period during the first 2 weeks of the semester. For list of courses offered to exchange / study abroad students, please refer to: <http://buar.hkbu.edu.hk/uploads/files/admissions/int/int.htm>

Course Code	Course Title
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

**Part E: Endorsement by Home Institution**

Home Institution \_\_\_\_\_  
Contact Person \_\_\_\_\_ Job Title \_\_\_\_\_  
Correspondence Address \_\_\_\_\_  
\_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
E-mail \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Part F: Declaration**

I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will lead to disqualification of my application for admission and enrollment in Hong Kong Baptist University.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use**

Director, International Office \_\_\_\_\_ Date \_\_\_\_\_  
(Peter Li)

Assistant Academic Registrar \_\_\_\_\_ Date \_\_\_\_\_



香港浸會大學  
HONG KONG BAPTIST UNIVERSITY

Academic Registry

To : Exchange students seeking admission to our undergraduate courses

**Personal Information Collection Statement**

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1. The information provided by you will be used for the following purposes:
  - (a) as a basis for selection for admission to undergraduate programmes offered by the University and for other relevant or related purposes;
  - (b) for obtaining from the relevant institutions information about your candidature for public examinations and studies in institutions in Hong Kong and elsewhere;
  - (c) for identifying multiple applications and records of previous studies as a student in the University; and
  - (d) for transferring the relevant part of your personal data to the student record system of the University upon successful outcome of your application.
2. Under the provision of the Personal Data (Privacy) Ordinance, you have the right :
  - (a) to check whether the University holds data about you;
  - (b) to request a copy of the data generally available to you during and after the admission exercise, before such data is destroyed (please note that evaluative data will only be accessible after completion of the year' admission exercise);
  - (c) to require the University to correct any of your personal data.
3. In accordance with the Ordinance, the University is given 40 days to process the above mentioned applications and has the right to charge a reasonable search and photocopying fee for the processing of any request for access to personal data.
4. Please address your request for personal data access or correction to :

The Academic Registrar  
Academic Registry  
Hong Kong Baptist University  
6/FI., Fong Shu Chuen Library Building  
224 Waterloo Road  
Kowloon

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